



The Library Association of Warehouse Point
107 Main Street, East Windsor, CT 06088

"a place for first discoveries"

meeting minutes of 9-25-2019

Meeting called to order at 6:38 pm

Present were: Elyse Spielberg, Marion Webber, Dave Pitney, Cindy Miller, Albert Floyd, Karen Wilson, Cheryl Ward, Richard Ross and Gary Mazzone. Director Lois Hiller was also present.

Excused: None

The minutes of the 8-28-2019 meeting were read and accepted as corrected. MSC¹ Dave, Karen)

Treasurer's report

Reports were read and discussed. Treasurer to check with the insurance company to see if we can recover money for foundation repair. MSC (Marion, Gary) to accept the reports as presented.

Director's report

Our request for an additional appropriation to cover the cost of technology upgrades was met with various degrees of acceptance and rejection between the BOS and BOF. Circulation stats show an increase in activity. Director Hiller made a proposal for the days to close in 2020. MSC(Gary, Cindy) to accept the proposal.

Personnel Committee

No report

Finance Committee

The annual fund drive was discussed. We want to do a full town mailing. AI to check with the accessor to see if we can get a mailing list. The target for the mailing is early February.

99 Main Street

Angela Miller's (our property manger) report was discussed.

1 MSC denotes unanimous unless numbers are specified

Maintenance Committee

The basement has been painted thanks to Dave Pitney. Our cleaning service, Adams and Adams, will have to increase their minimum wage due to the increase mandated by the state. We will see an increase in our cleaning invoices beginning October 1, 2019. Consequently we will have to raise the rent on the apartment over the library by \$20 per month.

Old Business

Patron computers need upgrade and the WIFI needs to be upgraded. We could use the tech budget and proceeds from the sale of bookcases for this project. MSC (Gary, Karen) to use tech funds for the upgrade of the WIFI. MSC (Gary, Karen, 8 ayes, 1 abs) to rent a garage bay for six months for \$100 per month. Monies to be used for tech update.

New Business

November and December meetings combined into one meeting on December 4, 2019. MSC (Marion, Dave)

MSC (Gary, Al) to adjourn. Meeting adjourned at 8:48 pm

Respectfully submitted,

Al Floyd, Secretary